**BROUGHTON MOOR PARISH COUNCIL**

**Chairman: Mr Thomas Armstrong Clerk: Rev’d J Morgan**

**Minutes of the Meeting held at 7.00pm on Thursday 16th May 2019 in Broughton Moor Community Centre**

**Present: Parish Councillors:** Thomas Armstrong, Marjorie Harrison, David Sharp, Paul Tweddle, Stuart Henderson and Denise Scott.

 **County Councillor:** Keith Little

 **Allerdale Borough Councillor:** Carni McCarron-Holmes

 **Parish Clerk:** Judith Morgan

**Apologies for absence** – there were none.

**5/19 Requests for Dispensations** – None.

**6/19 Declarations of Interest** – None.

**7/19 Public Section** – No members of the public were present.

**8/19 Minutes** -On the proposal of Cllr M Harrison, seconded by Cllr D Sharp, the minutes of the meeting held on 18th April 2019 were approved and signed as a correct record.

**9/19 Matters arising from the minutes**

1. Further to Min 122/18 iv) a contractor had been found to carry out this work.
2. Further to Min 124/18 Cllr T Armstrong had obtained a new spec for the tennis court gates which would include a lockable gate for vehicular access and a separate gate wide enough to permit pram and wheelchair access. Keys to be given to Tivoli, to allow access for grass cutting, Parish Clerk to hold a key plus one spare key. The new arrangement would prevent children running onto the road. Cllr D Scott asked that the pedestrian gate be wide enough to allow a double buggy to access the field and County Cllr K Little pointed out that the gate needs a return mechanism to ensure it will close. Cllr T Armstrong agreed to ensure both of these things were in place. Council accepted the new quote of £1977 + VAT.
3. Further to Min 126/18:
4. Cllr M Harrison reported that she had received a request for use of the community centre for a charity event for a major cancer charity. County Cllr K Little suggested that the Parish Council might donate the cost of hiring the rooms as its contribution, this was agreed. Cllr M Harrison to ask the enquirer to contact the clerk to secure the booking
5. The Clerk wished to place on record her thanks to Cllr P Tweddle and Mrs Lorraine Tweddle for opening and closing the Community Centre for both the Borough Council elections on 7th May and the European Elections on 23rd May. Both required access at 6.30am and closure at 10pm.
6. Further to Minute 129/18 iv) the clerk read an email from Amber Sykes (County Highways) confirming that a new village gateway entry sign would be erected once the speed limit extents had been agreed by ABC at its meeting scheduled for 2nd July. County Cllr K Little added that two new signs for Broughton Moor were now in stock and would be sited once it was known where the new speed limits would start and finish.

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**10/19 Planning Matters**

FUL/2019/0131 Application by Mr and Mrs A Thompson for the erection of a detached dwelling at Plot 1, Lowlands View, Broughton Moor. No objections or observations.

*County Cllr K Little left the meeting at this point, 8.10pm*

**11/19 Annual Accounts and Risk Assessment**

The clerk presented the accounts which were duly approved by the council and signed by the Chairman.

The annual Risk Assessment Form was reviewed and adopted.

It was noted that this year the Accounts would need a full audit by the external auditor, due to the level of receipts and expenditure during the financial year.

**12/19 Community Centre**

It was noted that there is no sign indicating where the toilet is located – The chairman agreed to obtain a sign to place over the doorway leading from the main hall to the toilet and office.

It was noted that the Over 60s Easter Tea had been an enjoyable and successful event with participants appreciating the hall and the way the room had been set out.

**13/19 Playingfield Inspection Report** – received

**14/19 Jobs for the handyman –** No new jobs identified this month.

**15/19 Correspondence**

1. An email from Mr Dave Rayner requesting a site for a textile recycling unit in the village, to enable villagers to recycle old clothing etc and raising funds for Scope. After discussion it was agreed that members would give some thought to a possible site for this, as there was none immediately obvious**.**

**16/19 Accounts for Payment**

The following cheques were approved for payment:

101603 Tivoli £602.66

101604 Seaview Joinery (Bench) £380.00

101605 Mrs G Rudd – Audit fee £ 40,00

101606 HMRC PAYE £66.20

101607 Rev J Morgan £367.22

Date of next meeting – Thursday 20th June 2019 at 7.00pm

The meeting closed at 8.50pm

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