**BROUGHTON MOOR PARISH COUNCIL**

**Chairman: Mr Thomas Armstrong Clerk: Rev’d J Morgan**

**Minutes of the Meeting held at 7.20pm on Tuesday 29th May 2018**

**Present: Parish Councillors:** Thomas Armstrong, Marjorie Harrison, Elaine Martin, Paul Tweddle and David Sharp.

 **County Councillor:** Keith Little

 **Allerdale Borough Councillor:** Carni McCarron-Holmes

 **Parish Clerk:** Judith Morgan

**Apologies for absence** were received from Cllr Rob Ives.

**5/18 Requests for Dispensations** – none.

**6/18 Declarations of Interest** – none.

**7/18 Public Section –** No members of the public were present**.**

**8/18 Minutes** **-** On the proposal of Cllr T Armstrong, seconded by Cllr E Martin, the minutes of the Parish Council Meeting held on 19th April 2018 were approved and signed as a correct record.

**9/18 Matters Arising from the Minutes**

1. Further to Minute 122/17, an email requesting a donation had been received from the Over 60s. On the proposal of Cllr M Harrison, seconded by Cllr D Sharp, a donation of £250 was approved.
2. Further to Minute 124/17 iii) an email had been received from the County’s traffic management officer, asking for clarification of several points. County Cllr K Little to ask for an early meeting with the traffic management officer, to resolve the outstanding issues. A working party would place the planters on Saturday 2nd June. Cllr M Harrison had spoken to a staff member at B&Q Workington about the possibility of their donating plants, clerk to follow this up in writing.
3. Further to Minute 124/17 v) Cllr M Harrison had spoken to Mr P Brotherhood about the possibility of the children producing ‘No dog Fouling’ posters to be placed around the village, and this had been agreed in principle.
4. Further to Mnute 124/17 i), a copy of the letter sent on the Parish Council’s behalf from Milburns’ Solicitors to Mrs Ferguson, was read to the meeting.
5. Further to Minute 124/17 x) the clerk was instructed to write again to ISS expressing its dissatisfaction that the promised soakaway had not yet been created. It is understood that Ms Hindle had written personally to ISS to request this outstanding work be undertaken.
6. Further to Minute 125/17 Notification was received from Allerdale Borough Council that full approval had been granted.

**10/18 Planning Matters –** No new applications had been received.

**11/18 Annual Accounts and Risk Assessment Form –** to be held over until the next meeting.

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**12/18 Community Centre Floor**

The Clerk had contacted the Council’s insurance company and a risk assessor had visited and prepared a report which was circulated and discussed. The Insurers are yet to determine whether or not the damage will be covered under the policy. If it is, the insurers will make all the arrangements for repairs; if not, the burden of responsibility will lie with the Parish Council as Trustees.

*If the damage is not covered, the Parish Council agreed the following:*

* At least two quotations to be sought, with specific concern to an early timescale for repairs, to enable the Community Centre to be back in use as soon as possible. Repairs to include additional air bricks to the front wall of the building, tannalized joists and the installation of a wall plate to prevent contact between the joists and the wall.
* The two pool tables to be sold to raise some funding towards the cost of repairs, Mrs D Daymond to be asked whether the table tennis equipment might also be sold for this purpose,
* Clerk to apply to various funders for financial assistance.
* Cllr K Little to seek a generous donation from T Armstrong Ltd.
* Clerk to contact Ian Hinde at ABC for advice.

It was understood that the current floor was installed by Stobbarts some 12 years ago but that the existing joists had been reused at that time,

*County Cllr K Little left the meeting at this point – 7.55pm*

**13/18 ISS Playing Field Inspection Report -** Report received.

**14/18 Solar Powered Speed Signs.**

Further consideration was given to this issue, Clerk to contact County’s Traffic Management Officer for feedback from most recent speed recordings. County Cllr K Little agreed to make some enquiries re possible funders for this. It was felt that, given the current calls on Parish Council’s finances, this may be aspirational at present.

**15/18 Correspondence**

The following items of correspondence had been received:

1. Email resignation notice from Cllr R Thynne – Clerk to reply.
2. Annual Insurance Renewal notice - approved
3. Information from CALC confirming Parish Councils do not need to appoint a data protection officer under new GDPR regulations.
4. Information re proposals for a combined C of E infant and junior school at Maryport, using the existing buildings and staff but with only one headteacher. – received,
5. Notice of a meeting between police and representatives of local parish councils – 6th June at 7.30pm in Cockermouth Police Station – received.
6. Request for information on vintage street signs and milestones, from the police – clerk to respond.

**16/18 Bank Mandate**

It was agreed that the following councillors be signatories to the Parish Council’s bank account:

T Armstrong, P Tweddle, D Sharp and R Ives.

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**17/18 Cheques for Signature**

The following accounts were approved for payment:

101531 Stephen Small Handyman Services £ 98.99

101532 Rev J Morgan (Salary and Expenses) £ 359.22

101533 HMRC (PAYE) £ 66.20

101534 Broughton Moor Over 60s £250.00

**Date of next meeting:**  Thursday 21st June 2018 at 7.00pm

The meeting closed at 8.20pm

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