**BROUGHTON MOOR PARISH COUNCIL**

**Chairman: Mr Thomas Armstrong Clerk: Rev’d J Morgan**

**Minutes of the Meeting held at 7.00pm on Thursday 27th August 2020 in Broughton Moor Community Centre**

**Present: Parish Councillors:** Thomas Armstrong, Marjorie Harrison, Denise Scott, David Sharp and Stuart Henderson

**Also in attendance:** Judith Morgan, Parish Clerk.

**Apologies for absence** – none.

**Opening remarks:** The Council wished to record its sincere and heartfelt thanks to Cllr Marjorie Harrison, Mrs Dot Daymond and Mrs Marjorie Holmes for deep cleaning the Community Centre in readiness for this meeting.

**1/20 Requests for Dispensation**

There were none.

**2/20 Declarations of Interest**

There were none.

**3/30 Chairman’s Report**

The Chairman presented his report which is filed as Appendix 1 of these minutes.

**4/20 Election of Chairman until May 2021**

On the proposal of Cllr D Sharpe, seconded by Cllr D Scott, Cllr Thomas Armstrong was re-elected to serve as Chairman until May 2021.

**5/20 Election of Vice Chairman until May 2021**

On the proposal of Cllr M Harrison, seconded by Cllr Stuart Henderson, Cllr David Sharp was elected to serve as Vice Chairman until May 2021.

**6/20 Minutes**

1. **21st November 2019**

On the proposal of Cllr D Scott, seconded by Cllr S Henderson, the minutes of the meeting held on 21st November 2019 were approved and signed as a correct record.

1. **30th January 2020**

On the proposal of Cllr D Scott, seconded by Cllr T Armstrong, the minutes of the meeting held on 30th January 2020 were approved and signed as a correct record.

**7/20 Matters Arising from the Minutes**

1. Min 77/19 iii) This matter was still outstanding. Chairman to order new notice board locks.
2. Further to Min 80/19 Cllr D Sharp had fixed the bottom plate on the boiler shortly after the November meeting.

192

**8/20 Annual Accounts and Risk Assessment.**

The clerk presented the accounts which were duly approved by the council and signed by the Chairman.

The annual Risk Assessment Form was reviewed and adopted.

**9/20 Clerk’s Report**

The Clerk presented her report, which is filed as Appendix 2 of these minutes. Matters under discussion were:

1. Clerk to ask Milburns’ Solicitors to contact ABC re asset transfer.
2. Village Gateway Entry Sign – County Highways to erect new sign once all legal requirements have been fulfilled.
3. A member of the public had raised concerns re traffic safety at the crossroads. Clerk to ask County Highways what traffic calming measures might be employed at that location.
4. The Head of Broughton Moor Primary School confirmed that the School still intended to lease the Basketball Court from the Parish Council and would progress the lease with the County as soon as practicable.
5. After a lengthy discussion, it was agreed that the Community Centre would not be reopening immediately, and the matter would be reviewed at the next meeting.
6. Councillors considered the two options for play equipment and agreed to purchase the more expensive of the two options. Cllr T Armstrong to arrange with the Contractor for a site visit to be held on the Welfare Field with members of the Parish Council as soon as possible. Once installed, there would be a need to fence the area.
7. The Clerk reported that a grant of £10,000 had been claimed from ABC for the Community Centre, as a result of the Coronavirus lockdown regulations.
8. The Clerk’s letter to Milburns’ solicitor re Gleeson Estates’ request to install a sewer beneath the Welfare Field, was read and received.
9. Information from CALC was received, advising Parish Council’s to Precept for the cost of footway streetlighting electricity from 2021.

**10/20 Planning Matters**

The following had been received:

1. Notification from ABC that the Allerdale Local Plan (Part 2) (Site Allocations) document had been adopted at a virtual meeting on 22nd July 2020.

The following applications had been considered by the council via electronic mail during lockdown:

1. VAR/2020/0006 Mr & Mrs F Clark, to change external finishes and footprint area of the dwelling and additional detached garage as approved on application FUL/2019/0131, at Plot 1, Lowlands View. No observations or objections.
2. HOU/2020/0063 Mrs E Townsend, First floor extension to provide bedroom/wet room and sitting are with ramped access, 30 Wyndham Row. No observations or objections.
3. FUL/2020/0092 Mr R Skelton, R Skelton and Sons, Phase 1 – roofing over open yard (380 square M), New Hall Farm, Sunnyslack. No observations or objections.
4. FUL/2020/0093 Mr R Skelton, R Skelton and Sons, Phase 2 -roofing over open yard area (462 square M) New Hall Farm, Sunnyslack. No observations or objections.
5. FUL/2020/0094 Mr R Skelton, R Skelton and Sons, Phase 3 – roofing over open yard (856 square M), New Hall Farm, Sunnyslack. No observations or objections.

193

1. FUL/2020/0095 Mr R Skelton, R Skelton and Sons, Phase 4 – roofing over open yard (676 square M),New Hall Farm, Sunnyslack. No observations of objections.
2. FUL/2020/0096 Mr R Skelton, R Skelton and Sons, Proposed extension to existing silage clamp (488 square M), New Hall Farm, Sunnyslack. No observations or objections.

Notification of decisions of planning applications were received from ABC on the following:

1. RMA/2020/0014 Mr & Mrs Mark Harrison, Reserved matters application for plot 4 only (following hybrid approval in outline and full ref FUL/2019/0027), Plot 4 Wilson’s Terrace. Reserved matters approved 24/06/2020.
2. VAR/2020/006 Mr & Mrs F Clark, to change external finishes and footprint area of the dwelling and additional detached garage as approved on application FUL/2019/0131, at Plot 1, Lowlands View. Full Plans Approved, 24/06/2020.

**11/20 Environmental Issues in the Village**

1. Cllr D Scott raised an issue regarding access to the rear of Mr Morgan’s property, adjacent to the Community Centre, which is required to attend to the rear wall. This is obstructed by the heavy-duty security fence surrounding the Community Centre rear yard. Cllr S Henderson agreed to take a look with a view to enabling access.
2. A resident of Moorfields had raised a complaint with Cllr D Scott that drunken youths are causing problems both in the resident’s own garden and in the bus shelter opposite the school, which they reportedly use as a toilet. It was felt that removal of the bus shelter would not alleviate the problems, which were a matter for the police. The Clerk was instructed to report the matter to the local constabulary.
3. Cllr S Henderson raised concern at two large chemical barrels which appear to have been dumped in the county council owned yard on Flimby Road. Chairman to raise the matter with County Councillor K Little.

**12/20 Community Centre**

Cllr S Henderson agreed to take a look at the damp patch on the hall ceiling with a view to remedial action.

**13/20 Playfield Inspection Report** – circulated and received

**14/20 Jobs for the Handyman**

It was agreed that Mr Small be asked to strim around the flower tubs and repaint thembefore they are replanted for the winter flowering, pressure wash the rear yard of the Community Centre and remove the brambles from the same area.

**15/20 Correspondence**

The following were received;

Request from West Coast Squirrel Initiative for financial assistance – Agreed that no donation be made on this occasion

Information from the Diocese of Carlisle on the permanent closure of St Columba’s Church, Broughton Moor. – To be displayed in the noticeboard.

194

**16/20 Finance**

The following accounts were approved for payment:

101681 Mrs G Rudd (internal auditor) £ 60.00

101682 Playsafety Ltd (RoSPA) £103.20

101683 Rev J Morgan (Salary and Exps) £352.52

101684 HMRC (PAYE) £ 66.20

101685 British Gas Services (Boiler Plan) £307.60

101686 Tivoli Ltd £160.06

101687 Tivoli Ltd £478.58

101688 T Armstrong (reimbursement) £273.02

 **Date of next meeting:** Thursday 17th September 2020

The meeting closed at 8.54pm

195

***Chairman’s Report 2019 / 2020***

Appendix 1

Welcome everyone, firstly I would like to thank every single member of the Parish Council for all their continued hard work and commitment over the past twelve months, working hard to enhance our village.

Secondly we were really sad to lose our vice chair Paul Tweddle. He was a valued member of The Parish Council and will be sadly missed.

Unfortunately due to the very uncertain times we now find ourselves living in, we have not been able to hold meetings, and so now we have to play catch up.

We were very proud to have metal gates fitted on the tennis court entrance and the press coverage we received was really good for the village. Sadly as you are aware, the gates were stolen very shortly after having been fitted. I think this theft stunned the whole village. The gates thankfully have now been replaced. Whilst they had been removed, fly tipping became an issue on the

 tennis courts, so now that they have been

replaced we have hopefully stopped this problem.

We now nearly find ourselves in a position to go ahead with the new playground equipment on the welfare field. This has been really hard work finding the funding for this project, and I would like to thank our clerk Judith Morgan for all her hard work applying for grants and donations

towards the cost of this project. Hopefully we will see it come to fruition real soon.

We were sadly unable to plant out the flower tubs this Summer due to Covid regulations and

 isolation. Also Marjorie (Harrison) had to go back into hospital and was unable to partake of the planting of them. We will however be

planting the tubs up very shortly for the Winter and Spring flowering.

Our Christmas tree lighting event was again a huge success and the children had a really good time. A very special thank you to “Santa” for

 making the time in his busy schedule to visit the children. As to this years event, we will just have to play it by ear for the moment because of Covid and adhere to the rules. Hopefully the event will get the go ahead and the tree will be erected.

Mr and Mrs Waugh are imminently moving house so will have to approach the new owners

to see if they will allow us to erect the tree in their garden.

I know we would all like to thank Derek and Hilary Waugh for their total support over the past years, and for allowing us to erect the

 Christmas tree in their garden.

Since having the floor replaced in the

community centre and all the redecoration done, we were, up until Covid took effect, obtaining funds from paying groups using the hall. This was helping us with the cost of running the hall and so we look forward to them using it again when they are allowed.

I would personally again like to thank our County Councillors Carni McCarron Holmes and Keith Little for attending our meetings and for their expert advice and input. Thank you also to Judith Morgan our clerk for all the hard work she does behind the scenes, raising money and grants for all our ongoing and future projects.

Lastly I would like to thank every single member of The Parish Council for their continued

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196

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197

Appendix 2

**Clerks’ Report to Parish Council Meeting, 27th August 2020**

As it has been some time since the Parish Council was last able to meet, the purpose of this report is to bring Council members up to date with actions since the start of the year. It is intended that this report will form part of the Minutes of the meeting held 27th August 2020, as Appendix 2 of those minutes.

The Christmas event held in the Community Centre in early December 2019 may seem a lifetime ago but it is important that we note that it was again a successful community event and record our thanks to all those who made it so. Whether or not such events will be practical in future remains to be seen.

Cllr Paul Tweddle tendered his resignation from the Parish Council on 31st December 2019, leaving us with a council of just 5 members. A letter of thanks was sent on behalf of the council to Paul, who is relocating to Cumwinton near Carlisle.

During lockdown the Clerk wrote to the Allerdale Solicitors and the named contacts from previous correspondence regarding the possible transfer of assets from ABC to BMPC, namely the old railway line and allotments in the vicinity of the Welfare Field. To date no response has been received.

The Clerk contacted County Highways regarding the Village Gateway Entry sign for Seaton Road. This has been ready for installation for some time but is still awaiting a decision on the speed limit through the village and the geographic point at which that will begin. Once this information is known, the sign will be sited. It should be noted that the existing sign can no longer be read when approaching the village by vehicle.

The Clerk contacted the Head of Broughton Moor Primary School who has confirmed that the school still wishes to lease the Basketball Court. The Head has promised to contact the County solicitors to progress the lease.

Horse damage to the Tennis Court resulted in a bill for £160 to make the area safe again.

Following the theft of the newly installed gates at the Tennis Courts, a successful claim was made on the Parish Council’s insurance and replacement gates were purchased and installed. It remains to be seen what effect the claim will have on the Council’s insurance premium in future years. Hopefully the new gates will remain in situ.

The Community Centre remains out of use due to Covid 19 restrictions. At the time of writing, it remains the case that the Hall and contents would need to be professionally deep cleaned between each user group and 72 hours left between groups. The financial implications of that, and the fact that this would only permit the Hall to be used twice in any given week, means that it is impractical to reopen until the rules change. Some Village Halls are hopeful of reopening towards the end of October. Council will need to discuss this issue at the meeting.

A successful bid was made to the Broughton Moor Windfarm Fund which should have completed the fundraising for the replacement play equipment for the Welfare Field. The purchase price of the equipment has, however, increased significantly since the first quote was received in 2017. Bridging the shortfall will need to be discussed at the meeting.

Gleeson Estates have written to the Parish Council via our solicitor to ask for permission to install a drain from their development on Linefoot Road, across the Welfare Field. The Clerk has written noting the Council’s terms for such a permission to be granted and referring to the points the Parish Council made when the planning application was considered in January 2020. A reply is awaited.

Cumbria Association of Local Councils (CALC) made representations regarding the proposal from Allerdale Borough Council to devolve responsibility for street lighting in the parish to the Parish Council. The latest advice is that Parish Councils need to include a sum for electricity consumption in the Parish Precept figures from April 2021. Responsibility for the maintenance of the lights is likely to remain with the Borough Council but Parish Councils will be responsible for the electricity bill.

198

There has been no further correspondence with the Pigeon men re the shed in the Community Centre yard which they allegedly sold on to a third party. The Clerk will apply for a grant from the Broughton Moor Windfarm Fund to replace the shed, so that it can be used for storage, once the existing shed is removed.

Cheques issued since the last meeting are as follows:

101642 T Armstrong (Chairman’s allowance) 250.00

101643 Rev J Morgan (Salary and Exps December) 354.57

101644 HMRC (PAYE) 66.20

101645 S Small 90.00

101646 E-oN (Gas) 180.19

101647 Rev J Morgan (Salary and Exps Jan) 265.32

101648 HMRC (PAYE) 66.20

101649 E-oN (Electricity) 126.47

101650 Rev J Morgan (Salary and Exps Feb) 348.32

101651 HMRC (PAYE) 66.20

101652 Absolute Storage (Tennis ct gates) 2372.40

101653 E-oN (Gas) 226.03

101654 HMRC (PAYE) 66.20

101655 Rev J Morgan (Salary and Exps March) 308.84

101656 BHIB Insurance 1243.98

101657 E-oN (Electric) 112.00

101658 Tivoli Group Ltd 478.58

101659 Tivoli Group Ltd 160.06

101660 P Coles (repairs to horse damage) 160.00

101661 HMRC (PAYE) 66.20

101662 Rev J Morgan (Salary and Exps April) 281.04

101663 Tivoli Group Ltd 160.06

101664 Tivoli Group Ltd 478.58

101665 E-oN (Electricity) 31.20

101666 HMRC (PAYE) 66.20

101667 Rev J Morgan (Salary and Exps May) 356.82

101668 Forth Engineering Ltd 240.00

101669 Tivoli Group Ltd 160.06

101670 Tivoli Group Ltd 478.58

101671 HMRC (PAYE) 66.20

101672 Rev J Morgan (Salary and Exps June) 271.04

199

101673 E-oN (Gas) 109.46

101674 E-oN (Electricity) 87.16

101675 Absolute Storage Ltd (replacement gates) 1475.36

101676 Tivoli Group Ltd 160.06

101677 Tivoli Group Ltd 478.58

101678 HMRC (PAYE) 66.20

101679 Rev J Morgan (Salary and Exps July) 271.04

101680 CALC annual subscription 190.56

Report prepared by Judith Morgan, August 2020.

200