**Minutes of the Meeting of Broughton Moor Parish Council held in the Community Centre on Thursday 16th February 2023 at 7.00pm**

**Present: Parish Councillors** Denise Scott, Claire Howsen and Lesley Dakers.

**Also Present: Cumbria County Cllr** Keith Little, **Allerdale Borough Cllr** Bill Pegram and Rev’d Judith Morgan, Parish Clerk.

**Apologies for Absence** were received from Parish Councillors Justine Dicks and Sandra Davies (due to illness) and Borough Cllr Carni McCarron-Holmes (also due to illness).

**99/22 Requests for Dispensations -** There were none.

**100/22 Declarations of Interest** – There were none.

**101/22 Public Section** – No members of the public were present.

**102/22 Minutes**

On the proposal of Cllr L Dakers, seconded by Cllr C Howsen, the minutes of the meeting held on Thursday 17th November 2022 were approved and signed as a correct record.

**103/22 Matters Arising from the Minutes**

1. Further to Minute 88/22 i, it was not known what progress had been made.
2. Further to Minute 88/22 ii No response had yet been received from Mr Martin Birkett, Treasurer at All Souls Church. Clerk to write again.
3. Further to Minute 88/22 iii, County Highways had taken remedial action over the blocked drains on Church Road. The Clerk was instructed to report the same issues with drains along Seaton Road.
4. Further to Minute 97/22 the Precept for 2023/24 had been claimed. County Cllr K Little advised that Cumberland Council were expected to keep things as they were for the year 2023/24 but were likely to be looking to make savings/cut costs in the years following.

**104/22 Welfare Field**

1. Tivoli’s Play Area report was circulated and discussed. Handyman to be asked to look at three pieces of the older equipment, in need of minor repairs. Tivoli had removed the basketball post and the broken set of goal posts, as requested.
2. Notification was received from Mr Peter Marr of Milburns that Allerdale intend to transfer ownership of the railway embankment and allotments to the Parish Council for £1, with each side paying their own legal fees. This news was welcomed as it has been under negotiation for a long time.
3. With regard to the missing deeds for the Welfare Field, Mr Marrs had submitted the required documentation to the Land Registry in December 2022, it would take some time for the process to be completed.
4. The final payment had been made to Playdale Ltd for the new play equipment, and the end of grant report had been submitted to CCF and accepted.

**105/22 St Columba’s Church**

Notification had been received from Mr Neil Andrews, Diocesan Surveyor, that the diocese has agreed to recommend to the Church Commissioners the gifting of the church to the parish council for community use. The church disposal scheme would take some time to complete and it was possible that the church commissioners would need some further information as part of that process.

This news was warmly welcomed.

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The Clerk had registered an interest with Allerdale GDF for advice and funding for this project.

**106/22 Planning** – Notification was received from Allerdale Borough Council of an appeal by Mr Nigel Catterson against the decision of Allerdale Borough Council not to grant permission for application APP/GO9O8/W/22/3307515, land at Derwent Forest.

**107/Environmental Issues in the Village** – nothing new this month

**106/22 Community Centre**

1. A number of events had been held since the last meeting, as follows;
2. Christmas Craft Fayre – thirteen stalls had attended. There had been positive feedback from stallholders and villagers and several stallholders had indicated a willingness to participate in any future events of this type.
3. Christmas Tree and Santa – The changed format had been welcomed by families and had been a great success. The tree had been erected and dismantled by Tivoli, free of charge as their Christmas gift to the village. Cllr C Howsen and Rev’d J Morgan had spent an enjoyable morning putting the lights on the tree in readiness for the switch on. The addition of activities in the hall for children waiting to see Santa, and the issuing of numbered tickets to see him, had made the event much less fraught. The walkway and Grotto in the rear yard had been much admired and Santa and his two elves had done a great job. Thanks were expressed to Mr Edd Cassells for allowing the tree to be sited in their garden and, on the motion of Cllr D Scott, seconded by Cllr L Dakers, it was agreed that a donation of £50 be sent to Smile Train (his chosen charity) in lieu of payment for electricity used. Matthew Bailey, who is travelling to Ecuador to help community projects, offered to do a number of jobs for the Parish Council in exchange for sponsorship. He had made a start be helping at this event. On the proposal of Cllr D Scott, seconded by Cllr C Howsen, it was agreed that a cheque for £200 be sent to Matthew, who will continue to help at different points throughout the year, as needed.
4. Carols by Candlelight – a new venture for the village. 27 people had attended and enjoyed this low-key celebration of Christmas together. Mince pies and mulled wine, plus tea and coffee had been served. Mrs Small had offered her little band of musicians to play for this next year, and this was gratefully accepted.
5. The Charity Commission Annual Return had been filed.
6. BT had installed a phone line to the building.
7. A quote of £1880.00 plus VAT had been accepted from Carruthers and Son for repairs to the roof.
8. Following a number of estimated electricity bills, the Clerk had made enquiries of E-oN Next and asked why there are three electricity meters in the building. It was discovered that two of them are not in use but are being estimated for. As a result, the Community Centre’s electricity account was currently £1086.54 in credit. Arrangements were being made for all three meters to be removed and replaced with a smart meter.
9. A number of major works are required this year, including a damp course, replacement flooring to the rear portion of the building, reconfiguration of the kitchen to accommodate the new oven, hob and hood (kindly donated by Cumbria Community Foundation), and redecoration. It was agreed that quotes be obtained for all of the component parts and a bid be made to CCF for funding for the works as one package. Cllr C Howsen agreed to contact the damp specialist for a quote and for a temporary repair to the toilet floor, which is spongy and has suspected dry rot.

*County Cllr K Little and Borough Cllr W Pegram left the meeting at this point, 8.07pm*

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**107/22 Celebration of the Coronation of King Charles III**

Following an appeal for volunteers to help with this, two meetings had been held and a small steering group formed. Plans were underway for a Village Celebration on Sunday 7th May which would incorporate the burial of a time capsule, commemorative gifts for all under 17s resident in the village or attending the school, two bouncy castles and a bouncy bungee jump, craft stalls, visit from the Great North Air Ambulance Service, face painting, an afternoon tea, limited to 50 tickets and allocated on a first come, first served basis, Movie Night for under 12s, with popcorn, sweets and drinks, ticketed so that numbers are known, tickets to be allocated on a first come, first served basis. Film is to be the new musical version of Matilda. Both the Afternoon Tea and Movie Night will be free, but villagers are advised to book their tickets as soon as possible to avoid disappointment. In addition, it is hoped that an ice cream van and a burger van will attend.

An application had been made to the Cumbria Community Foundation to cover the cost of the event. The next meeting of the group was planned for Wednesday 22nd February. More volunteers would be welcome.

**107/22 Jobs for the Handyman**

Jobs already identified under Minute 104/22.

**108/22 Correspondence**

1. An enquiry from Allerdale Borough Council as to the availability of the Community Centre for use as a Polling Station should it be necessary for Parish Council elections in May 2022, was received.
2. Two subject access request forms from a village resident had been received via email. These were discussed and the clerk was instructed to respond that the only email communication on the matter raised had been between the clerk and the person making the request, the Parish Council had last met in November, this being the next meeting after the annual winter break, and, regrettably, the CCTV footage requested was unavailable as the system had already wiped it.
3. Notification was received from ABC of a briefing session on 28th February at 6pm in the Council Chambers – Clerk to attend on behalf of the Parish Council.

**109/22 Finance – Cheques to be issued:**

The following cheques were approved for payment

1. Cheques issued during the winter recess:

101848 Chairman’s annual allowance 250.00

101849 W H Patterson (Christmas Tree) 225.00

101850 New Santa Costume 68.99

101851 Playdale Playgrounds Ltd 6548.97

101852 E-oN Next (Gas) 114.64

101853 E-oN Next (electricity) 634.16

101854 ADT Fire and Security 36.00

101855 Rev J Morgan (Salary & expenses

 Plus reimbursement for Wix Website

12 months subscription) 703.03

101856 HMRC PAYE 34.20

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101857 Milburns’ Solicitors 646.50

101858 ADT Fire and Security 89.96

101859 E-oN Gas 216.65

101860 E-oN Electricity 1071.25

101861 Playdale Playgrounds Ltd 2270.04

101862 ADT Fire and Security 75.04

101863 HMRC PAYE 34.20

101864 Rev J Morgan (Salary & Exps Jan.) 431.37

101865 C Howsen (reimbursement for bulbs) 22.00

1. Cheques issued at the February meeting:

101866 Rev J Morgan, reimbursement for BT bill

 and ICO annual Data Protection fee 184.09

101867 ADT Fire and Security 75.02

101868 ADT Fire and Security 36.00

101869 Tivoli Group Ltd 277.86

101870 Rev J Morgan, Salary & Exps 540.72

101871 HMRC PAYE 34.20

101872 Matthew Bailey 200.00

Date of next meeting – Thursday 16th March 2023 at 7.00pm

The meeting closed at 8.45pm

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Chairman

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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